



**BID FOR PROVISION CLEANING SERVICES FOR 057 HC
EVENT 2018**





BIDDER : _____
CLOSING DATE : 14 OCTOBER 2018
CLOSING TIME : 11H00
FINAL BID PRICE : _____

**MINI BID DOCUMENT FOR PROVISION OF CLEANING SERVICES FOR 057 HC EVENT 2018
VIP AREA AND EVENT STAFF ON THE 26TH DECEMBER 2018 IN WELKOM, FREE STATE: Ref-
HC/CL/2018**

Dear Sir / Madam

You are invited to submit your proposal and quotation for the Provision of Cleaning Services for the official 057 HC 2018 event.

Please refer to the attached Terms of Reference for details.

NB: It is important that ALL detailed information on required is furnished in full. Failure to comply will render your quotation liable to rejection, as late and incomplete quotations cannot be considered.

Closing Date :14 OCTOBER 2018 Closing Time: 11h00

Delivery Address: Welkom, Exact venue to be communicated.

Enquiries please contact: Kerapetse Mpanza Email Address: bids@057hc.co.za
Phone:

NB: Quotations must be emailed to **bids@057hc.co.za** before closing date and time.

We are looking forward receiving your quotations.

#057HC #WeAreCominHome

Kerapetse Mpanza

Chief Event Co-ordinator



TERMS OF REFERENCE

1. PRE REQUISITE AND RETURNABLES

- ✓ Provide certificates of company registration.
- ✓ Pricing Quotation
- ✓ Mini Bid Document
- ✓ Declaration
- ✓ Please make sure that the Mini-Bid Document is initialed, Declaration Signed and Pricing quotation signed.
- ✓ Bidders are to submit at least three (3) letters of reference from any previous clients (if possible)

2. EXPECTED OUTCOMES AND DELIVERABLES

- ✓ All materials and cleaning equipment should be provided by the service provider.
- ✓ 057HC Management reserves the right to approve cleaning materials
- ✓ The successful service provider must ensure that enough back-up cleaning material are kept on site in case of shortages
- ✓ Cleaning and hygiene services will be rendered during the event duration and post event
- ✓ Cleaning staff must dress in a distinctive acceptable uniform
- ✓ Service provider to identify dumping site
- ✓ The service provider would be entered into subject to the signing of the Service Level Agreement by both parties.

3. DUTIES

- ✓ To provide cleaning of the event arena periodically throughout the event duration
- ✓ To provide cleaning post event
- ✓ Removal of waste to dumping site

4. REQUIRED CLEANING EQUIPMENT

- ✓ Black refuse bags
- ✓ Gloves
- ✓ Cleaning Cloths and swabs
- ✓ Brooms
- ✓ Buckets
- ✓ Dust pan
- ✓ Cleaning detergents and consumables
- ✓ Transport to dumping site

